



OKAVANGO  
DIAMOND  
COMPANY

### NOTICE OF BEST EVALUATED BIDDER

**Procuring Entity: Okavango Diamond Company**

Details of the best evaluated bidder for the procurement herein are listed below. It is the intention of Okavango Diamond Company to place a contract with the bidder named below after ten (10) working days from the date of display of this notice or posting of this notice.

<b>Tender Number</b>	<b>ITT/ODC/004/2024-25</b>
<b>Tender Name</b>	<b>PROVISION OF EVENTS MANAGEMENT SERVICES FOR OKAVANGO DIAMOND COMPANY (PTY) LTD (ODC) FOR A 2- YEAR PERIOD</b>
<b>Method of Procurement</b>	<b>Open Domestic Bidding</b>
<b>Name of Best Evaluated Bidder</b>	<b>Incepta Communications (Pty) Ltd</b>
<b>Contract Price of Award</b>	<ul style="list-style-type: none"><li>• Monthly retainer rate= P62,850.00 (VAT exclusive)</li><li>• 20% management fee for events valued less than P50,000.00 (VAT exclusive)</li><li>• 15% management fee for events valued P50,000.01 to P250,000.00 (VAT exclusive)</li><li>• 12% management fee for events valued more than P250,000.00 (VAT exclusive)</li></ul>
<b>Date of Display of Notice</b>	<b>25 September 2024</b>
<b>Date of Removal of Notice</b>	<b>10 October 2024</b>

This notice does not constitute an award of the tender, acceptance of the bid described above or the formation of a contract. The actual award of this tender will be confirmed in writing after the cooling off period of ten (10) working days has elapsed.

**Authorised for display by:**

Name: Mmetla Masire

Signature: 

Position: Managing Director

Date: 25/09/2024

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Directors: Dr G Kaboyakgosi, B Moorad, T F Moipolai, K Bolokwe, M M Mogopa, S Kaisara, M Mothibatsela, K F Matthews, M Masire (Managing Director)  
Registration No. BW 00001073536