



OKAVANGO
DIAMOND
COMPANY



Tender Notice

The Okavango Diamond Company (Pty) Ltd (ODC) hereby invites tender offers from capable companies for the below listed tender. Locally registered companies must be duly registered with Public Procurement Regulatory Authority (PPRA) and Companies and Intellectual Property Authority (CIPA)

Tender No.	ITT/ODC/005/2025/26
Description	Development Of Statement Of User Requirements (SOUR) For Okavango Diamond Company (Pty) Ltd (ODC) Stock Management System And Electronic Viewing Management System
PPRA Code	Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories: Code 319: ICT Consultancy Sub code (s): 01 ICT System Development
Procurement Method	Open Domestic Bidding
Fee	P250.00
Closing Date	20 March 2026 @ 1630 hours
Submission	ODC offices located at Diamond Technology Park, Plot 67782, Block 8 Industrial, Gaborone, Botswana

Tender documents will be available at a non-refundable fee stated above payable to ODC through EFT and submitting proof of payment to tender@odc.co.bw.

Youth companies will be sold the tender documents at 50% of the selling price as per Presidential Directive CAB 14(B) 2015. For proof of eligibility Youth owned companies shall provide national identity (Omang) copies for shareholders and a copy of CIPA Extract issued by Company Intellectual Property Authority (CIPA). ODC shall not receive cash.

Account Name	Bank	Account	Branch	Branch Code
Okavango Diamond Company (Pty) Ltd	Standard Chartered Bank Botswana	0100173289600	Airport Junction	662567

Tender documents shall be emailed to bidders after they share Proof of payment at tender@odc.co.bw. Documents will be emailed during weekdays working hours between 0800hrs and 1700hrs with effect from 02 March 2026.

Tenders submitted late will not be accepted. Telegraphic, facsimile, telephone, telefaxed submissions will not be accepted.

For further information, queries or clarifications relating to the issuance of these documents may be addressed in writing to procurement office, Tel No.3992300, Email address: tender@odc.co.bw.

Bidders are informed that an internal bid opening procedure shall be followed. A copy of the record of tender opening shall be sent to all bidders who have submitted their bids.

Notwithstanding anything in the foregoing, ODC is not bound to accept the lowest or any tender offer, nor incur expenses in the preparation thereof.